

Information about the processing of personal data by "ŻAK" Foundation

According to art. 13 of the Regulation of the Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and the free movement of such data, and repealing Directive 95/46/EC (the general regulation on data protection) (Polish Journal of Laws L 119 of 04/05/2016, p. 1), hereinafter referred to as "GDPR", we inform you that:

- The administrator of your personal data is "ŻAK" Foundation of the University of Warmia and Mazury in Olsztyn with its headquarters at 2 Czesława Kanafojskiego Street, 10-722 Olsztyn, hereinafter referred to as the Administrator;
- You can contact the Administrator in all matters relating to the processing of personal data. Contact: e-mail: fundacja@zak.olsztyn.pl, correspondence address: 2 Czesława Kanafojskiego Street, 10-722 Olsztyn, phone number: +48 89 523 33 66
- Your personal data will be processed for the purposes related to the provision of the reservation and accommodation services, in particular, to ensure the highest quality of accommodation services; documenting the performance of the service for tax purposes, pursuing possible civil law claims by the Foundation.
- The legal basis for the processing of your personal data for marketing purposes is your consent. Marketing consent may be withdrawn by you at any time. The withdrawal of consent does not affect the validity of the processing that took place before the withdrawal of consent.
- Personal data may be made available to processing entities at the request and on behalf of the Administrator to provide services necessary for the performance of the contract by the Administrator, such as IT services, accounting services, legal services, postal services, etc. Such entities process data based on an agreement with us and only under our recommendations.
- Your personal data processed in connection with the implementation of accommodation services will be processed for the period necessary to perform the contract for the provision of accommodation services, and then the data processed to fulfil the obligations arising from legal provisions will be processed for the period resulting from these provisions, i.e. up to 5 years from the end of the calendar year in which the service was provided. The data processed to implement the legitimate interest of the Administrator, consisting in pursuing claims or defending against claims, may be processed until the claims are time-barred. The period of processing personal data for marketing purposes is the period of validity of the consent granted.
- Providing data is not obligatory, however, providing personal data such as name and surname, date of birth, address of residence, contact details (telephone number, e-mail address), and the number of the document confirming identity is a requirement to conclude a contract for the provision of accommodation services. Refusal to provide personal data will prevent the Foundation from providing services.
- Decisions concerning personal data will not be made in an automated manner according to Art. 22 GDPR;
- You have the right to access data, rectify data, processing restrictions, if the conditions set out in art. 18 GDPR are met, deletion of data, if the conditions set out in art. 17 GDPR are met - if separate provisions do not exclude the possibility of implementing the above-mentioned rights;

- The data subject has the right to complain to the President of the Personal Data Protection Office if they consider that the processing of their personal data violates the provisions of the GDPR;
- It is not expected to transfer your personal data outside the European Economic Area.